

Pooja Nair
Flat 11, Palm Grove Apartments, Kakkanad, Kochi, Kerala 682030
98470 12345, pooja.nair@example.com

Date: 14 October 2026 Place: Kochi

NO OBJECTION CERTIFICATE

To,
To Whom It May Concern

Subject: No objection certificate for Mr. Joseph Mathew

Dear Sir / Madam,

This is to certify that Mr. Joseph Mathew, Employee ID CL-2231, Senior Executive (Operations), is employed with Coastline Logistics Private Limited since June 2021.

The company has no objection to Mr. Joseph Mathew to apply for a passport and travel to Singapore from 10 to 20 December 2026 on personal leave.

This certificate does not affect the terms of employment, and the employee remains bound by the company's policies.

This certificate is issued on request for the stated purpose only.

For Coastline Logistics Private Limited

Pooja Nair, Manager (Human Resources)

FORMALITIES (complete only where required)

Stamp paper / e-stamp, if the receiving office or State law requires: Rs. _____

Certificate No. _____

Notarised / attested on _____ by _____ Registration No. of notary

Registration, if required: Sub-Registrar office _____ Document No. _____